

BOARD MEETING

Date: November 10, 2011

Place: The Renaissance Harbourside Hotel, Vancouver

Chair: Liz Jones

Members present:

Doris Darvasi,
Bruce Hallsor,
Susan Noakes,
Susan Hogman,

Curtis Magnuson,
Gary Mavis,
Glen Schmidt,
Chi Ying Wong

Regrets:

Lorna Dittmar,
Geraldine Manson,
Bruce Northey

Staff in attendance:

John Mayr, Registrar
Kirsten Dowd, Office Coordinator

- 1) **Call to Order** - 9:07am
- 2) **Approval of agenda** - The draft agenda was approved as circulated.
- 3) **Approval of minutes**- The members of the Board considered the draft minutes of the meeting from September 17, 2011. One change was identified.

In the report from the Quality Assurance Committee the term used is "continuing education". The term that should be used is "continuing competence".

The members agreed to the amendment.

Motion: To approve the Minutes from the meeting of September 17, 2011, as amended.

The motion was adopted.

4) EXECUTIVE REPORT: Liz Jones- Chair

The Chair reported details of the activities of the Executive Committee. There was general discussion regarding:

- a) The election of Board members - The procedure and results for the election of members of the Board
- b) Relocation of the College office – Lease negotiations for the space at 73 Avenue in Vancouver continue.
- c) CCSWR meeting to review the competency profile.

The draft report of the CCSWR was available for review. The copy will be made available to members of the Board should they wish to review it on request. The final report is expected early in 2012.

The Board agreed that Susan Irwin, may continue on as a member of the steering committee until the project is completed

- d) Association of Social Work Boards, Annual General Meeting was held Oklahoma November 3-5

ASWB research project: Project coordinator job description is now finalized and will be posted on the College. The College will request that the BCASW distribute the posting as well.

5) REGISTRAR'S REPORT: John Mayr

Motion: that the part of the Registrar's report dealing with the organizational review and pension plan would be held in camera.

The motion was adopted.

In-camera session started at 9:35

In-camera session ended 10:10

Motion: It was moved that the Board request permission for the College of Social Workers to withdraw from the public service pension plan.

The Motion was adopted

The registrar reported details of his activities with discussion on:

- a) The exemptions workgroup - a transition plan has been developed and work continues on the elimination of the exemption for social workers in health authorities. Communication has occurred with the HAS and plans are underway for MCFD to meet with the Unions.
- b) Leah Bailey from MCFD would be attending the AGM as a special guest and bringing greetings from the Minister.

6) COMMITTEE REPORTS:

a) FINANCIAL COMMITTEE: Gary Mavis

i) Draft Budget

The draft budget, as approved by the finance committee and previously distributed to the members of the Board was presented to the Board. A line by line review was completed. The committee recommends the board approve the draft as presented.

Motion: It was moved that The Board of the BC College of Social Workers approve the budget for 2012 as proposed by the finance committee.

The motion was adopted.

ii) Audit

The Board next considered the matter of an auditor for the College. On review of the bylaws, it was agreed that the College requires an audit of the financial statements.

Motion: It was moved the Board of the BC College of Social Workers retain the accounting firm of MacDonald Rickett to complete the annual audit for the College.

The motion was adopted.

b) QUALITY ASSURANCE COMMITTEE: Glen Schmidt

The committee reported that it had met in via teleconference in October to discuss the Board's feedback from the September meeting. The committee advised that staff have been requested to undertake a review of the comments and make further suggestions and recommendations to the committee. A communications plan will be developed including a plan for registrant consultation.

c) INQUIRY COMMITTEE: Susan Noakes

Committee has had three conference calls since the last board meeting. There are 3 active files with no new complaints since the last meeting.

d) REGISTRATION COMMITTEE: Susan Hogman

The committee reports that as of October 31st 2011 there were a total of 2581 registrants as follows:

2,324 Full
124 Clinical
134 Non-practicing

The no files have been referred to the committee by the registrar for consideration.

7) Other Business

- a) AGM – In final preparation for the AGM the Board reviewed the power point presentation designed to be used for the session.
- b) Strategic Planning - The Board will conduct a strategic planning session on January 13 and 14, 2012. The Board extended an invitation to Glen Schmidt, Lorna Dittmar and Geraldine Mason, all whose terms will conclude) to attend the strategic planning session. A

Material for the strategic planning session will be sent to Board members before January 2012. A copy of ASWB strategic planning guide is to be included as an example.

The Registrar confirmed that Leah Bailey is able to attend the strategic planning session. There was a discussion about her attending and it was agreed that her attendance would be of benefit to the College.

- c) Standards Limits and Conditions for capacity assessments

The Registrar advised the College that the legislation regarding capacity assessment is expected to be enacted in January 2013. There is much work to do. For registrants to be able to act under the legislation the College must have standards, limits and conditions drafted and approved by the Ministry well in advance of the effective date of this law.

8) Next meeting :

Location: Richmond Marriott Hotel

- Strategic planning meeting on January 13, 2012 9am - 5pm
- Board meeting January 14, 2012 9am – 5pm

9) Adjournment – Motion to adjourn

The meeting adjourned at 11:35

CHAIR: _____

Date: _____