

**BC College of Social Workers
Board Meeting**

Meeting Minutes

Meeting No. 22

Date: February 2, 2013

Place: College office

Members present:

Ed Berry
Doris Darvasi
Bruce Hallsor
Andrea Harstone
Susan Hogman
Leonard Ibbs

Deborah Jones
Elizabeth Jones
Curtis Magnuson
Susan Noakes
Colleen Spier
Jacqueline Stokes

Staff in attendance:

John Mayr, Registrar
Christeen Young, Recorder

1) Call to Order

The Chair of the Board called the meeting to order at 9:10am.

2) Auditors for the College

Nancy Rickett and Chris McDonald, auditors from McDonald Rickett Chartered Accountants met with the Board to explain the audit process. As is customary, this session took place in the absence of the Registrar and CEO.

3) Election of Chair and Vice Chair

With the approval of the members elected and appointed to the Board of the College of Social Workers, the Registrar conducted the election of Chair of the Board. Elizabeth Jones had been previously nominated and agreed to let her name stand. There were no other nominees. Ms. Jones was elected by acclamation to a one year term as Chair of the Board. Ms. Jones assumed the role of Chair and conducted the election of Vice Chair.

Bruce Hallsor and Susan Noakes were previously nominated for position of Vice-Chair and both members agreed to allow their names to stand. By secret ballot it was determined that Susan Noakes was elected position of Vice-Chair.

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Motion: To destroy the ballots
The motion was adopted.

4) Approval of Agenda

The members of the Board considered the draft agenda as previously distributed for the meeting.

Motion: To accept the agenda as circulated.
The motion was adopted.

5) Approval of previous Minutes

Motion: To approve the draft minutes from the Board meeting of November 17, 2012.
The motion was adopted.

6) Business arising from previous Minutes

a) AGM Date

The Chair asked members of the Board to reconsider the date for the AGM. The members agreed to reschedule the AGM to May 11, 2013. It was further agreed that the AGM be conducted via video conference. The members requested that the Registrar attempt to arrange remote sites in Victoria, Prince George, Kelowna, and Abbotsford and the host site at UBC. Remote sites will be facilitated by members of the Board.

7) Chair's Report

a) TDRR

The project has been suspended due to difficulties related to University based research ethics board approval. After submitting the proposal to the BREB on two occasions, and considering the list of provisos, the working group requests direction from the Board. The Board had a general discussion about the TDRR project and agreed that the desired outcome warranted continuing the project. It was agreed that an amended proposal be developed and presented to the Board based on the College undertaking the research.

b) ASWB Spring Meeting

The ASWB Spring meeting is scheduled to be held on April 11 – 14, 2013. This year the Chair of the Board is unable to attend. It was agreed that the Executive Committee should consider which member should attend on the Chair's behalf and that other members who wish to attend should send notice to the Registrar for funding.

8) Registrar's Report

The Registrar provided the following updates to the members of the Board:

a) Staffing Update:

Makhan Shergill was hired as Director of Professional Practice.

b) Audit for year ending Dec 2012:

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The Registrar advised the members of the Board that the auditors would be conducting site work in February.

9) Consequential Motions

The Board considered the following resolutions as consequential to the Social Workers Act and Bylaws of the College:

Be it resolved:

1.0 pursuant to section 12(1) of the Social Workers Act that the Board appoint John Mayr as the registrar for the College.

2.0 that the registrar for the College is authorized by the Board to act pursuant to section 26(2) of the Social Workers Act.

3.0 That the Board establish an executive committee pursuant to policy 1.5.1 of the policy manual comprised of the Chair, Vice Chair and Chair of the Finance committee with the following powers and authority as set out in the policy:

4.0 That the Registrar is designated as the holder of the seal of the College and authorized to affix the seal to all certificates and other such documents as the board may direct by resolution.

5.0 That the registrar is the Chief Executive Officer of the College and a signing officer for the College.

Motion: To accept the resolutions as circulated.
The motion was adopted.

10) Committees

a) Appointment of Committee members

The following persons were appointed as Committee members:

Inquiry Committee

Curtis Magnuson, Colleen Spier, Deborah Jones, Lori Swanson, Daniel Sirivar

Quality Assurance Committee

Andrea Harstone, Leonard Ibbs, Susan Noakes, Elaine Halsall, Sandy Lundmark, Heidi Meseyton

Registration Committee

Susan Hogman, Jacqueline Stokes, Doris Darvasi, Susan Waldron, Joshua Myers

Finance Committee

Leonard Ibbs, Ed Berry, Deborah Jones

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Discipline Committee

Bruce Hallsor, Susan Noakes, Ed Berry, Doris Darvasi, Andrea Harstone

Registration Appeals Committee

Bruce Hallsor, Ed Berry, Colleen Spier

b) Designation of Committee Chairs

The following persons were designated as the Chairs of committees:

- Inquiry – Curtis Magnuson
- Quality Assurance – Andrea Harstone
- Registration – Susan Hogman
- Finance – Leonard Ibbs
- Discipline – Bruce Hallsor
- Registration Appeals – Bruce Hallsor

11) Committee Reports

a) Inquiry

The Inquiry Committee reported on recent activities. The Committee last met via teleconference on December 20, 2012. At that meeting the Committee agreed to submit five reports to the Board on matters in which no citation was issued.

2011-07 The Board received the report of the Inquiry Committee into the matter related to file 2011-07.

Moved that after considering the report of the Inquiry Committee the Board act pursuant to section 28(2)(a) of the *Social Workers Act* and confirm the Inquiry Committee’s decision. The motion was adopted.

2011-13 The Board received the report of the Inquiry Committee into the matter related to file 2011-13.

Moved that after considering the report of the Inquiry Committee the Board act pursuant to section 28(2)(a) of the *Social Workers Act* and confirm the Inquiry Committee’s decision. The motion was adopted.

2011-14 The Board received the report of the Inquiry Committee into the matter related to file 2011-14.

Moved that after considering the report of the Inquiry Committee the Board act pursuant to section 28(2)(a) of the *Social Workers Act* and confirm the Inquiry Committee’s decision. The motion was adopted.

2012-06 The Board received the report of the Inquiry Committee into the matter related to file 2012-06.

Moved that after considering the report of the Inquiry Committee the Board act pursuant to section 28(2)(a) of the *Social Workers Act* and confirm the Inquiry Committee’s decision. The motion was adopted.

2012-07 The Board received the report of the Inquiry Committee into the matter related to file 2012-06.

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Moved that after considering the report of the Inquiry Committee the Board act pursuant to section 28(2)(a) of the *Social Workers Act* and confirm the Inquiry Committee's decision. The motion was adopted.

b) Registration

The Committee last met in December. The committee is anticipating an appeal of a decision of the Registrar to refuse an application. In preparation for that, the committee is developing policies for the procedures related to appeals.

c) Finance

i) Internal Financial Report

The Chair of the Finance Committee presented the internal financial report.

Motion: To accept for filing the internal financial statements.

The motion was adopted.

ii) Amended Budget

The Committee submitted an amended budget for consideration by the Board.

Motion: To approve the amended budget for the year ending Dec 2013.

The motion was adopted.

12) Other Business

a) Report on Public Awareness Campaign- Bridge Communications

Marlie Oden from Bridge Communications presented an information update about activities related to the College's Public Awareness Campaign. She reported on the results of the province wide omnibus survey conducted by Mustel Group. The results of the survey reflect a low level of awareness of the College and the regulation of social workers.

b) Meetings for 2013

i) AGM: The tentative date for the next AGM is May 11, 2013.

ii) Schedule of Meetings of the Board:

April 6, 2013

June 8, 2013

September 21, 2013

November 23, 2013

13) Adjournment

The meeting adjourned at 2:37pm.

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