

BOARD MEETING

MEETING MINUTES

Meeting No. 50

Date: June 17, 2017**Place:** BCCSW Boardroom**Members Present at BCCSW:**

Deborah Jones (Chair)	Sandra Harker	
Jim Campbell	Doris Darvasi	
Cheney Cloke	Susan Barr	
Alisa Gloag	Andrew Kerr	

Members Present via Teleconference:

Colleen Spier

Guests:

College attorney, Don Lebens

Douglas College Representative, Thor Borgford

Regrets:

Emma Gauvin

Chelsea Minhas

Jenny Morgan

Staff in Attendance:

Chelsea Cooledge

Taylor Stobbe

1) Call to Order and Welcome

The Chair of the Board called the meeting to order at 8:57 a.m. and welcomed the members, staff and guests to the meeting. The Chair acknowledged that the meeting was being held on the traditional, unceded territory of the Musqueam people.

2) Approval of Agenda

The members of the Board considered the draft agenda with amendments.

Motion 2017.4.1: To accept the agenda as amended.

Motion 2017.4.1 was adopted.

	Chair
--	-------

3) **In-Camera Sessions**

The in-camera session began at 8:59am and ended at 10:12am.

After the in-camera session, the Board was introduced to a representative from Douglas College, Thor Borgford, who gave information about Douglas College's upcoming BSW program.

Thor Borgford departed and another in-camera session began at 10:33am. The in-camera session ended at 11:17am.

The College attorney, Don Lebens then departed from the meeting.

Motion 2017.4.2: To strike up an ad-hoc committee of the Board to review Douglas College's request for BC College of Social Workers to approve their upcoming BSW program, meeting Board standards.

Motion 2017.4.2 was adopted.

4) **Approval of Minutes**

The members of the Board considered the draft minutes of the meeting held on March 4, 2017 and the Annual General Meeting held on April 21, 2017.

Motion 2017.4.3: To accept the draft minutes of the Board meeting held on March 4, 2017 as presented.

Motion 2017.4.3 was adopted.

Motion 2017.4.4: To accept the draft minutes of the Annual General Meeting held on April 21, 2017 as presented.

Motion 2017.4.4 was adopted.

5) **Business Arising**

a) **Request to waive reinstatement fee (Bylaw 51 (2))**

The Registrant's anonymized request for a waiver was provided to the Board to review.

Motion 2017.4.5: For the Board to waive the reinstatement fee for the registrant as requested.

Motion 2017.4.5 was adopted.

Motion 2017.4.6: To review criteria for undue hardship for bylaw 51 (2) including a tracking process for previous requests.

Motion 2017.4.6 was adopted.

	Chair
--	-------

b) Board Honorarium – Briefing Note

Two suggestions were brought forward along for increasing the Board Honorarium as discussed at the March 19 2016 Board meeting. Supplemental research was provided to inform the discussion.

Motion 2017.4.7: For the Board to approve the second option presented by the Executive Committee regarding an Honoraria increase effective January 1, 2017 payable annually.

Motion 2017.4.7 was adopted

c) Strategic Planning Day

The Registrar proposed 2 options for a Strategic Planning Day facilitator.

Motion 2017.4.8: To approve the second option to be the facilitator for the Strategic Planning Day on November 25, 2017.

Motion 2017.4.8 was adopted.

6) Report from the Chair

The Chair reported on the meeting with the MCFD lawyers in March, the completion of the TDRR initiative and the public awareness campaign, the Registrar’s annual performance review and the ASWB Spring Education Meeting in April.

7) Report from the Registrar

a) Staffing

The Registrar reported on staffing changes, updates, and future plans.

b) Meeting with MCFD liaisons

Registrar and Chair spoke with MCFD liaisons in March and spoke about bylaw amendments, AIT objections, and exceptions.

c) BCHR

BCHR meetings were held in March and May. Selena Bateman, Director of Professional Practice attended their Spring Symposium in April.

d) Presentations

Selena Bateman, Director of Professional Practice presented to students at NVIT in March regarding regulation. The Registrar also reported on her presentation to

	Chair
--	-------

students at UNBC and TRU, as well as her presentation at the Northern Health Practice forum.

e) Infographics

The Registrar reported on the infographics recently developed by Office Coordinator, Taylor Stobbe. These relate to one of BCCSW's strategic directions of engaging stakeholders.

f) Intersectoral and CCSWR Meeting

The Registrar and Vice-Chair of the Board, Jim Campbell attended the CCSWR meeting on June 10.

g) Education

The Registrar reported on the ASWB conference at which she presented the College's CPD program and her attendance at the CLEBC- Self Regulation Professions 2017 event.

h) Douglas College

The Registrar reported on the recent communications with Douglas College and the Ministry of Advanced Education.

i) Exam Centre Update

The Registrar shared that a new test centre has opened in Prince George.

j) Legislative Changes

The Registrar informed the Board that she will be participating on a working group for Part 3 of the *Health Care (Consent) and Care Facility (Admission) Act*.

8) Committee Reports

a) Executive Committee

The Chair reported that board members attendance at professional development opportunities will be reviewed by the Executive Committee.

b) Discipline Committee

The Committee Chair reported that they had not met as there are no files under review.

	Chair
--	-------

c) Finance Committee

The Finance Committee Chair reported that the College has a new auditor. The Chair also shared financial statements and brought attention to points of interest.

d) Inquiry Committee

The Chair of the Committee reported that they met twice since last board meeting. Members of the Discipline Committee left the room while the Committee Chair reported 4 files to the Board.

e) Quality Assurance Committee

The Committee Chair reported they had met once and received an orientation. The Committee is currently working on revising the standards of practice as well as researching CPD audit processes.

f) Registration Committee

The Committee Chair reported that they met twice and have focused on clinical practice requirements and test score expiry.

Motion 2017.4.9: To approve the Registration Committee’s recommendation to set a five-year expiry limit on examination scores for lapsed registrations in BC.

Motion 2017.4.9 was adopted.

g) Registration Appeals Committee

The Committee Chair reported that they had not met.

9) Board Check-in

There was a closed-door Board Check-in from 1:19-1:28 p.m.

10) Towards Developing a Respectful Relationship

The Chair reported that the phase of the initiative with the contracted consultants has ended.

Motion 2017.4.10: To create an ad-hoc committee of the Board to review the recommendations of Nashwito Creek & Associates and provide recommendations to the Board.

Motion 2017.4.10 was adopted.

11) Other Business

	Chair
--	-------

a) Annual General Meeting debrief

The Board discussed the successes and opportunities from the AGM on April 21, 2017

b) Public Awareness Campaign

The Board discussed the results of the Public Awareness Campaign and possibilities of how to move forward.

c) Standards of Practice consultation

The Registrar discussed the future for the Standards of Practice project with the board as it relates to increased capacity of the College.

d) Communications Policy

Motion 2017.4.11: To approve the Communications policy with corrections.

Motion 2017.4.11 was adopted.

e) Parental leave for Staff

The Board was presented with examples of maternity/parental leave top-up policies and a proposal to update our existing policy.

Motion 2017.4.12: To approve a 75% top-up for 52 weeks of maternity/parental leave with the requirement that the top-up be repaid to the employer on a prorated basis if the employee does not return to work for a period of 12 months.

Motion 2017.4.12 was adopted.

f) 10 year Anniversary Planning Committee

The planning committee was developed to plan for the 10 year anniversary of the College in November 2018. These volunteers were Andrew and Alisa from the Board and Taylor from staff.

12) Adjournment

The meeting adjourned at 2:47 p.m.

	Chair
--	-------

Decision Summary

Motion #	Motion	Decision
Motion 2017.4.1	To accept the agenda as amended.	Adopted
Motion 2017.4.2	To strike up an ad-hock committee of the Board to review Douglas College's request for BC College of Social Workers to approve their upcoming BSW program, meeting Board standards.	Adopted
Motion 2017.4.3	To accept the draft minutes of the Board meeting held on March 4, 2017 as corrected.	Adopted
Motion 2017.4.4	To accept the draft minutes of the Annual General Meeting held on April 21, 2017 as presented.	Adopted
Motion 2017.4.5	For the Board to waive the reinstatement fee for the registrant as requested	Adopted
Motion 2017.4.6	To review criteria for undue hardship for bylaw 51 (2) including a tracking process for previous requests.	Adopted
Motion 2017.2.7	For the Board to approve the second option presented by the Executive Committee regarding an Honoraria increase effective January 1, 2017 payable annually.	Adopted
Motion 2017.2.8	To approve the second option to be our facilitator for the Strategic Planning Day on November 25, 2017.	Adopted
Motion 2017.2.9	To approve the Registration Committee's recommendation to set a five-year expiry limit on examination scores for lapsed registrations in BC.	Adopted
Motion 2017.2.10	To create an ad-hock committee of the Board to review the recommendations of Nashwito Creek & Associates and provide recommendations to the Board.	Adopted
Motion 2017.2.11	To approve the Communications policy with corrections.	Adopted
Motion 2017.2.12	To approve a 75% top-up for 52 weeks of maternity/parental leave with the requirement that the top-up be repaid to the employer on a prorated basis if the employee does not return to work for a period of 12 months.	Adopted

	Chair
--	-------