

BOARD MEETING

MEETING MINUTES

Meeting No. 53

Date: February 3, 2018**Place:** BC College of Social Workers Boardroom**Members Present at BCCSW:**

Deborah Jones (Chair)	Emma Gauvin	Andrew Kerr
Jim Campbell	Sandra Harker	
Cheney Cloke	Sandra Wilson	
Alisa Gloag	Ruth Kenny	

Members Present via Teleconference:

Chelsea Minhas

Regrets:

Doris Darvasi

Staff in Attendance:

Chelsea Cooledge

Taylor Neufeld

1) Call to Order, Introductions and Welcome

The Chair of the Board called the meeting to order at 9:00 a.m. and welcomed the members, staff and guests to the meeting. The Chair acknowledged that the meeting was being held on the traditional, unceded territory of the Musqueam people.

2) Approval of Agenda

The members of the Board considered the draft agenda as amended by Deborah

Motion 2018.1.1: To accept the agenda as amended.

	Chair
--	-------

Motion 2018.1.1 was adopted.

3) Approval of Minutes

The members of the Board considered the draft minutes of the meeting held on December 2, 2017. (Add Andrew to the list of members present)

Motion 2018.1.2: To accept the draft minutes of the Board Meeting held on December 2, 2017 as amended.

Motion 2018.1.2 was adopted.

4) Consequential Resolutions

The Board considered the following resolutions as consequential to the *Social Workers Act* and Bylaws of the College:

Be it resolved:

1.0 That the Registrar for the College is authorized by the Board to act pursuant to section 26(2) of the Social Workers Act.

2.0 That the Board establish an Executive Committee pursuant to policy 1.5.1 of the policy manual. The members of the Executive Committee shall be the Chair, Vice Chair and Chair of the Finance Committee, and the committee will have the following powers and authority as set out in the policy:

The responsibilities of the Executive Committee are to:

- *Provide advice to the chairperson in the development of Board agendas;*
- *Act on behalf of the Board in emergency situations between Board meetings;*
- *Negotiate a compensation and benefits package with the Registrar.*

3.0 That the Registrar is designated as the holder of the seal of the College and authorized to affix the seal to all certificates and other such documents as the board may direct by resolution.

4.0 That the Registrar is the Chief Executive Officer of the College and a signing officer for the College.

5.0 The Registrar is the head of the board for the purposes of the *Freedom of Information and Protection of Privacy Act*.

Motion 2018.1.3: To approve the consequential resolution as circulated

	Chair
--	-------

Motion 2018.1.3 was set aside for legal input

5) Business Arising

a) Standards Consultation

Received information from Kyle from ThoughtExchange over Video Conferencing.

b) Douglas College

Recent communications were shared about registration and provisional approval decision, as well as a reminder that a letter will be sent to Douglas College in March with a request for an update on accreditation.

c) Hardship Waiver Policy

The Hardship Waiver Policy was approved by the Board as presented.

d) Compensation Committee

The Board Chair and Vice Chair shared information about communications with a Compensation Consultant.

Motion 2018.1.4: To request a proposal from the Western Compensation and Benefits Consultants.

Motion 2018.1.4 was approved.

6) In Camera Session

The In-Camera Session began at 11:00 am and ended at 12:25 pm.

7) In-House Education

The Board Chair shared highlights of her recent education on Robert’s Rules of Order.

8) Appointment of Committee Members

a) Draft bylaws for Indigenous Committee

The Board reviewed draft bylaws for the newly established Indigenous Committee

Motion 2018.1.5: To approve the proposed draft bylaws of the BC College of Social Workers.

Motion 2018.1.5 was approved.

b) Appointment of Committee Members and Designation of Committee Chairs

	Chair
--	-------

The following persons were appointed to committees for terms ending December 31, 2018:

a) Registration Committee

Sandra Harker, Andrew Kerr (Chair), Craig Norris, Fiona Bradford, Sandra Wilson

b) Registration Appeals Committee

Chelsea Minhas (Chair), Jim Campbell, Alisa Gloag, Hardeep Maan

c) Inquiry Committee

Public Appointee, Chelsea Minhas, Shannon Bender-Bell (Chair), Jim Campbell, Denise Moleschi

d) Quality Assurance

Emma Gauvin (Chair), Cheney Cloke, David Kealy, Alanna Robson, David Lemire, Shelley Currie

e) Discipline Committee

Cheney Cloke (Chair), Andrew Kerr, Ruth Kenny, Amenda Kumar

f) Finance Committee

Doris Darvasi (Chair), Alisa Gloag, Emma Gauvin, Deborah Jones, Jim Campbell, Andrew Kerr

g) Indigenous Committee

Ruth Kenny (Chair), Sandra Wilson, Jim Campbell, Jenny Morgan. Cheney Cloke expressed interest in participating depending on structure of committee. Staff to contact Wendy Simon and Jody Yurkowsky to determine if they self-identify as First Nations. If so, then they will also be appointed to the committee.

c) Proposal of new Ad Hoc Committee to support review of Policy Manual

Proposal to be postponed until capacity of the Board has increased.

9) Report from the Chair

The Chair reported on College activities since the last Board meeting:

a) CABRO

	Chair
--	-------

The Chair gave updates on the process towards appointing a new Board Director.

b) Training

Covered in other parts of meeting

c) Compensation Committee

Covered in other parts of meeting

10) Report from the Registrar

a) General Update

- i. BCHR**
- ii. Presentations**
- iii. Registrar’s Work Plan**
- iv. Advisory Committee**

b) Communications

i. Social Media

The Office Coordinator presented Social Media statistics since the last meeting.

ii. Pamphlet

The Board made suggested revisions to the pamphlet.

c) Registration Renewal Statistics

11) Financial Statements

The Registrar shared November and December financial statements in absence of the Finance Committee Chair, bringing attention to points of interest.

12) Other Business

a) MCFD - RSWs, complaints and information sharing

Information was shared about communications with MCFD about complaints and CFCSA compliance and the development of a draft protocol agreement.

b) Board terms of office

	Chair
--	-------

Tabled to next meeting

c) Annual General Meeting brainstorm for educational component

Discussion about Harm Reduction Programs, ethical dimensions, and stigma.
Andrew to contact colleagues with a request to present.

d) Discussion regarding Board education

Tabled to next meeting

e) Relevant legislation

Tabled to next meeting

13) Adjournment

The meeting adjourned at 2:53 PM

Decision Summary

Motion #	Motion	Decision
Motion 2018.1.1	To accept the agenda as amended.	Adopted
Motion 2018.1.2	To accept the draft minutes of the Board Meeting held on September 16, 2018 as presented.	Adopted
Motion 2018.1.3	To approve the Communications Policy as presented	Adopted
Motion 2018.1.4	To approve the 2018 budget as presented.	Adopted

	Chair
--	-------