

BOARD MEETING

MEETING MINUTES

Meeting No. 58

Date: November 24, 2018**Place:** 200 Granville, 9th floor Boardroom**Members Present at BCCSW:**

Deborah Jones (Chair)	Sandra Harker	Andrew Kerr
Jim Campbell	Sandra Wilson	
Emma Gauvin	Ruth Kenny	
Doris Darvasi	Denese Espeut-Post	

Members Present via Teleconference:

Shannon Bender-Bell (Inquiry Committee Chair) joined only during Inquiry Committee Report

Board Member Regrets:

Chelsea Minhas
 Alisa Gloag
 Cheney Cloke

Guest Regrets

Jenny Morgan (newly elected Board member 2019)

Guests in Attendance:

Christina Rodrigues (newly elected Board member 2019)
 Connie Kaweesi (newly elected Board member 2019)
 Sonia Andhi Bilkhu (newly elected Board member 2019)
 Sheila Begg (former BCCSW staff)
 Kim Shelford (MCFD Representative)
 Leah Bailey (MCFD Representative)

Staff in Attendance:

Taylor Neufeld
 Joan Braun
 Leah Shantz

1) Call to Order

	Chair
--	-------

The Chair of the Board called the meeting to order at 9:21 a.m. and welcomed the members, staff and guests to the meeting. The Chair acknowledged that the meeting was being held on the traditional, unceded territory of the Coast Salish people.

2) **Welcome and Introductions**

Introductions of newly elected Board Members, Ministry representatives and other guests took place.

3) **Approval of Agenda**

The members of the Board considered the draft agenda as presented and there was consensus that it was acceptable.

4) **Approval of Minutes**

The members of the Board considered the draft minutes of the meeting held on September 8, 2018.

Motion 2018.6.1: To accept the draft minutes of the Board Meeting held on September 8, 2018 as amended.

Motion 2018.6.1 was adopted.

5) **Business Arising**

Nothing heard

6) **2019 Board Meeting Dates**

The following 2018 Board meeting dates were agreed upon by the board:

January 19

March 30

AGM TBD

June 22

September 14

November 30

7) **Report from the Chair**

The Chair reported on College activities since the last Board meeting:

- a) Orienting new staff to the College and discussing priorities with the new Registrar
- b) Working with government to fill a Public Board Director position
- c) Meeting with government regarding CASWE working group and Douglas College

	Chair
--	-------

- d) Meeting with Canadian Council of Social Work Regulators regarding BCCSW's electronic practice policy, which is in progress
- e) Deborah Jones, current Chair has been elected to the Association of Social Work Boards Board of Directors.

8) Report from the Registrar

- a) Operational Updates
 - Budgets
 - Updating job descriptions
 - Darren Usher has been hired on for 6 months to work on a policy project
 - Inquiry Administrative Assistant position has been posted
- b) New Upcoming Projects
 - Policy manual project
 - Upgrading IT needs
- c) Meeting with Stakeholders and other events
 - Meetings were held with
 - Deans and directors
 - MCFD and MAE
 - Attended Annual meeting of the Registrars from across Canada
 - BCASW AGM
- d) Communications Report
Office & Communications Manager gave a Report with Website, Email, and Social Media statistics.

9) In-Camera Session

The in-camera session began at 10:30 am.

10) Committee Reports

a) Executive Committee

The Executive Committee topics have been covered in Chair's report, Registrar's report and other Board meeting agenda items.

b) Discipline Committee

The Committee Chair reported that they had not met as there are no files before the committee.

c) Finance Committee

- i. The Finance Committee Chair shared financial statements and brought attention to points of interest.
- ii. The Finance Committee brought forward the proposed 2019 budget.

	Chair
--	-------

Motion 2018.6.2: To approve the 2019 budget as presented.

Motion 2018.6.2 was adopted.

d) Inquiry Committee

Members of the Discipline Committee left the room while the Committee Chair reported one file to the Board.

- i. 1 Complaint resolution agreements extension made for 4 weeks
- ii. 1 Completed CRA

e) Quality Assurance Committee

- a) The Committee Chair reported they had approved 6 full CPD waivers and 5 partial waivers. 3 waiver applications were withdrawn.
- b) The Committee reviewed the draft Standards of Practice with edits made to incorporate feedback from MCFD and consultation. Committee felt that no further substantive (content) edits are needed. The report needs copy editing before publication, which will be done by BCCSW staff and then sent back to the committee for final review.
- c) The Committee reflected on the feedback given by registrants regarding the CPD program. Discussion was had regarding increasing communication to registrants in relation to the flexibility of the program and that they can find CPD opportunities through the BCASW.

f) Registration Committee

The Committee Chair reported that they met four times in 2018 and shared the status of ongoing projects. These include:

- Temporary Emergency Registration (tabled)
- Return to Practice Requirements Waiver
- Employment in social work while in the Non-Practising class.

Registration Statistics:

Registrants: 4806

New Registrants in 2018: 320

Exam pass rates: BSW-93.0%, MSW-93.9%

Refusal letters since last meeting: 8

g) Registration Appeals Committee

	Chair
--	-------

The Committee Chair reported that they had not met.

11) Other Business

a) Elections Results

The newly elected, and re-elected Board members for 2019-2020 are as follows: (in alphabetical order):

Sonia Andhi Bilkhu
 Connie Kaweesi
 Jenny Morgan
 Christina Rodrigues

12) Adjournment

The meeting adjourned at 2:45 p.m.

Decision Summary

Motion #	Motion	Decision
Motion 2018.6.1	To accept the agenda as amended.	Adopted
Motion 2018.6.2	To accept the draft minutes of the Board Meeting held on September 16, 2018 as presented.	Adopted
Motion 2018.6.3	To approve the Communications Policy as presented	Adopted
Motion 2018.6.4	To approve the 2018 budget as presented.	Adopted

Oath of office

After Adjournment, New Board Members took the Board Oath of Office.

	Chair
--	-------