

BOARD MEETING

MEETING MINUTES

Meeting No. 59

Date: January 19, 2019**Place:** BC College of Social Workers Boardroom**Members Present at BCCSW:**

Jim Campbell (Chair)	Connie Kaweesi	Jenny Morgan
Sonia Andhi Bilkhu	Chelsea Minhas	Christina Rodrigues
Denese Espeut-Post,	Sandra Wilson	
Alisa Gloag	Ruth Kenny	

Members Present via Teleconference:**Regrets:**

Cheney Cloke

Staff in Attendance:

Joan Braun
 Taylor Neufeld
 Rosa Sackey


Guest in Attendance:

Bonnie Wood

1) Call to Order, Introductions and Welcome

The Chair of the Board called the meeting to order at 9:04 a.m. and welcomed the members, staff and guests to the meeting. The Chair acknowledged that the meeting was being held on the traditional, unceded territory of the Musqueam people.

An Indigenous member of the Board led a prayer.

	Chair
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2) Approval of Agenda

The members of the Board considered the draft agenda as presented.

Motion 2019.1.1: To accept the agenda as presented.

Motion 2019.1.1 was adopted.

3) Approval of Minutes

The members of the Board considered the draft minutes of the meeting held on November 24, 2018.

Motion 2019.1.2: To accept the draft minutes of the Board Meeting held on November 24, 2018 as amended.

Motion 2019.1.2 was adopted.

4) Report from the Chair**a) Mobility of Practice**

The Chair shared an update regarding the Newfoundland & Labrador College of Social Workers' tele-counselling policy. Staff at BCCSW are working on a proposal for a similar policy for British Columbia.

b) CASWE/Accreditation/Douglas College

The Chair shared an update about the CASWE working group that BCCSW has been asked to attend.

5) Report from the Registrar**a) Policy**


The Board policies were reviewed and a report was made by Darren that includes findings and recommendations.

b) Stakeholder Engagement/Education/Outreach

In order to address stakeholder relations which is included in BCCSW strategic directions, staff has launched a stakeholder engagement initiative involving outreach to the social work community and education/public awareness.

c) Operational Matters

The Registrar reported on a possible change to the BCCSW office space at Airport Square. IT will be updated in the near future as the server is expiring in 2020. The Register also reported on staffing changes.

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d) Financial Reports

In the absence of a Finance Chair the Registrar shared a note about the Financial Report.

6) Staff Reports

a) Policy Project - Darren Usher

Darren Usher gave a report outlining his Policy Project.

b) Communication Report - Taylor Neufeld

Taylor Neufeld outlined communications statistics and upcoming projects.

7) Business Arising

a) Policy Committee


The Board adopted the Terms of Reference in principle. Consideration is made to have an indigenous person on the chair.

8) Financial Statements

The Registrar shared November and December finance reports bringing attention to points of interest.

9) Committee ReportsNo Committee meetings in December**

- a) Inquiry**
- b) Discipline**
- c) Quality Assurance**
- d) Registration**
- e) Registration Appeal**
- f) Indigenous**

	Chair
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10) In-Camera [Bylaw 13(5)(c)]

Start time: 12:10 pm


End time: 2:45 pm

During the In-Camera session the board elected Denese Espeut-Post as the Finance Chair. The votes were 6-4 with 1 abstain.

11) Other Business**a) Motion for financial authority**

Motion 2019.1.3 BE IT RESOLVED: THAT (a) one or more accounts in the name of the Account Holder be opened and maintained with RBC Dominion Securities Inc. and /or any of its affiliated companies ("RBC DS") for the purpose of dealing in securities, commodities, financial or index future contracts and/or options on securities, commodities or financial or index future contracts, on a cash settlement or margin basis and may include short sales or uncovered writings: **AND THAT** (b) the trading officers set out below name and their respective signatures ("the Trading Officers") be and each is authorized to give orders or trading instructions to RBC DS, whether in writing or not, in respect of account dealings for, or on behalf of and in the name of the Account Holder, provided that, for greater certainty, any person is designated as a Trading Officer, unless also designated as a Signing Officer (as defined Below), shall not be authorized to give instructions in respect to matters referred to in (c) below; **AND THAT** (c) and **FOUR** of the Signing Officers set out below by name and their respective signatures (the "Signing Officers") are hereby authorized to:(i) execute and deliver for, on behalf of and in the name of the Account Holder any and all agreements, consent letters of instructions or other documents required by RBC DS for the establishment, reclassification or operation of any account; and (ii) withdraw for, on behalf of and in the name of the Account Holder from any of its account any monies or securities contained in such accounts: **AND THAT** (d) RBC DS be entitled to act and rely upon the actions and instructions of Trading Officers and the Signing Officers taken or give in accordance with this resolution without making or continuing any investigations or inquiries in to the propriety of such actions, orders, and instructions; **AND THAT** (e) this resolution shall remain in the full force and the effect until written notice of revocation thereof has been filed by an authorized party of the Account Holder [the Secretary in the case of a corporation, the partners in the case of partnership, memo era in the case of investment club, associates on the case of an association or other authorized individuals in the case of any other similar organization] to the Manager of the Compliance Department at RBC DS.

Motion 2019.1.3 was adopted.

	Chair
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b) Members and designation of Committee Chairs**Registration Committee**

1. Connie Kaweesi (Chair)
2. Hardeep Mann
3. Stephanie Mortenson
4. Allison Mounsey
5. Hanna Scrivens

Registration Appeals Committee

1. Alisa Gloag
2. Traci Marriott
3. Chelsea Minhas (Chair)
4. Vanita Puri
5. Alison Van Schie

Inquiry Committee

1. Shannon Bender-Bell
2. Denese Espeut-Post
3. Cheryl Gray
4. Chelsea Minhas (Chair)
5. Denise Moleschi

Discipline Committee


1. Sonia Bikhu
2. Arpna Bhullar
3. Alisa Gloag (Chair)
4. Amenda Kumar
5. Craig Norris

Quality Assurance Committee

1. Lorry Ann Austin
2. Antoine Coulombe
3. Emma Gauvin (Chair)
4. Connie Kaweesi
5. Natalie Lachance
6. David Lemire

Indigenous Committee

1. Cheney Cloke
2. Ruth Kenny (Chair)
3. Jennifer-Lee Koble
4. Jenny Morgan
5. Wendy Simon
6. Sandra Wilson

	Chair
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Finance Committee

1. Jim Campbell
2. Cheney Cloke
3. Denese Espeut-Post (Chair)
4. Sandra Wilson

Policy Committee

1. Sonia Andhi Bilkhu
2. Jim Campbell (Chair)
3. Connie Kaweesi
4. Christina Rodrigues
5. Chelsea Minhas
6. Jenny Morgan

c) Exemptions

Discussion was postponed until next board meeting

d) Registration Categories

Discussion was postponed until next board meeting

e) Board Training/Board Opportunities

Discussion was postponed until next board meeting

f) Board Training /Board Opportunities

Discussion was postponed until next board meeting

12) Meeting Adjournment

The meeting adjourned at 3:51

Decision Summary

Motion #	Motion	Decision
Motion 2019.1.1	To accept the agenda as amended.	Adopted
Motion 2019.1.2	To accept the draft minutes of the Board Meeting held on September 16, 2018 as presented.	Adopted
Motion 2019.1.3	BE IT RESOLVED: THAT (a) one or more accounts in the name of the Account Holder be opened and maintained with RBC Dominion Securities Inc. and /or any of its affiliated	Adopted

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	<p>companies ("RBC DS") for the purpose of dealing in securities, commodities, financial or index future contracts and/or options on securities, commodities or financial or index future contracts, on a cash settlement or margin basis and may include short sales or uncovered writings: AND THAT (b) the trading officers set out below name and their respective signatures ("the Trading Officers") be and each is authorized to give orders or trading instructions to RBC DS, whether in writing or not, in respect of account dealings for, or on behalf of and in the name of the Account Holder, provided that, for greater certainty, any person is designated as a Trading Officer, unless also designated as a Signing Officer (as defined Below), shall not be authorized to give instructions in respect to matters referred to in (c) below; AND THAT (c) and FOUR of the Signing Officers set out below by name and their respective signatures (the "Signing Officers") are hereby authorized to:(i) execute and deliver for, on behalf of and in the name of the Account Holder any and all agreements, consent letters of instructions or other documents required by RBC DS for the establishment, reclassification or operation of any account; and (ii) withdraw for, on behalf of and in the name of the Account Holder from any of its account any monies or securities contained in such accounts: AND THAT (d) RBC DS be entitled to act and rely upon the actions and instructions of Trading Officers and the Signing Officers taken or give in accordance with this resolution without making or continuing any investigations or inquiries in to the propriety of such actions, orders, and instructions; AND THAT (e) this resolution shall remain in the full force</p>	
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Chair

	and the effect until written notice of revocation thereof has been filed by an authorized party of the Account Holder [the Secretary in the case of a corporation, the partners in the case of partnership, memo era in the case of investment club, associates on the case of an association or other authorized individuals in the case of any other similar organization] to the Manager of the Compliance Department at RBC DS.	
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13) Next Meeting dates

March 30
May 3 (AGM)
June 22
September 14
November 29 (Strategic Planning Day)
November 30

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