

BOARD MEETING

DRAFT MINUTES of the ANNUAL GENERAL MEETING

Meeting No. 55

**Date:** April 20, 2018

**Place:** Executive Hotel & Conference Centre

**Chair:** Deborah Jones

**Live Broadcast via Youtube**

**Board Members present in Vancouver:**

Emma Gauvin  
Deborah Jones  
Sandra Wilson  
Ruth Kenny  
Andrew Kerr  
Chelsea Minhas  
Denese Espeut-Post

**Board Members present via Youtube:**

Jim Campbell

**Regrets:**

Doris Darvasi  
Alisa Gloag  
Cheney Cloke  
Sandra Harker

**Staff in attendance:**

Taylor Neufeld, Office Coordinator  
Selena Bateman, Director of Professional Practice  
Darren Usher, Director of Professional Practice  
Hoon Kim, Manager, Registration Services

**1) Call to Order**

The Chair of the Board called the meeting to order at 2:10 pm.

**2) Quorum**

Quorum was established, as required by section 33(1) of the Bylaws for the College.

	Chair
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### 3) Approval of Draft Agenda

The draft agenda was approved as presented.

### 4) Chair's Report

- a) The Chair of the Board delivered the Chair's report, reflecting on some of the activities of the College in 2017, including the reconciliation with Aboriginal communities and strengthening, ensuring and enhancing our strategic directions. The Chair also acknowledged the current and past staff members for their work.

### 5) Registrar's Report

In the absence of the Registrar, the Chair of the Board gave the Registrar's Report. The Chair highlighted that the Registrar's report was essentially covered in the Chair's report for 2017.

### 6) Committee Reports

#### a) Registration Committee

In the absence of the Chair of the Registration Committee, the Andrew Kerr reported on the activities of the Committee in the past year. At the end of 2017, there were a total of 4698 registrants as follows:

Registered Social Workers - 4054  
Registered Clinical Social Workers - 169  
Registered Non-Practising - 472  
Registered Provisional – 2  
Temporary – 1

#### b) Inquiry Committee

The Chair of the Inquiry Committee reported on the activities of the Committee for the year ending December 2017.

- 26 Complaints made
- Increase 44% from 2016
- 1 Complaint dismissed by Registrar
- 2 files had been closed by the Committee
- 5 Registrants were issues a complain resolution agreement
- Remaining 18 files continue to be investigated
- 15 files remain active from 2016

#### c) Discipline Committee

In the absence of the Chair of the Discipline Committee, the Chair of the Board reported on the activities of the Committee for the year ending December 2017. No Citations were issued and thus, there were no hearings held during the 2017 year. However, the inquiry committee cancelled a citation against a former registrant in 2017.

	Chair
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**d) Registration Appeals Committee**

In the absence of the Chair of the Registration Appeals Committee, the Chair of the Board reported on the activities of the Committee in the past year. There were no request for reviews brought to the Registration Appeals Committee in 2017.

**e) Quality Assurance Committee**

The Chair of the Quality Assurance Committee reported on the activities of the Committee for the year ending December 2017.

The following statistics were reported:

- 768 registrants were not in good standing on November 1, 2018
- 364 registrants were not in good standing on December 31, 2017
- 3475 registrants submitted their CPD by the October 31 deadline
- 9 requests were received to waive 2016-2017 CPD hours
  - 2 received full waivers, 7 received partial waivers

**f) Finance Committee**

In the absence of the Chair of the Finance Committee, the Chair of the Board reported on the results of the financial audit and presented the audited financial statements for the year ending December 31, 2017.


**g) Indigenous Committee**

The Chair of the Board reported that the Indigenous Committee was created during the December board meeting

**7) Adjournment**

Business matters of the AGM concluded and were followed by a question and answer period.

The Chair of the Board adjourned the meeting at 3:12 pm.

	Chair
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