

**BOARD MEETING**

**MINUTES of the ANNUAL GENERAL MEETING**

**Meeting No. 69**

**Date:** July 17, 2020

**Place:** Zoom Videoconference Webinar

**Chair:** James (Jim) Campbell

**Board Member Panelists:**

James (Jim) Campbell  
Cheney Cloke  
Connie Kaweesi  
Christina Rodrigues

**Board Members in attendance**

Sonia Andhi Bilkhu  
Jenny Morgan  
Natalie Shorten  
Sandra Wilson

**Regrets:**

Selena Bateman  
Ellice Daniel  
Denese Espeut-Post

**Staff in attendance:**

Sheila Begg, Practice Advisor  
Mark Hillenbrand, CEO and Registrar  
Hoon Kim, Manager - Registration Services  
Madelaine Kirk, Junior Counsel – Investigator - Inquiry & Complaints  
Rosa Sackey, Administrative Assistant - Operations & Registration Services  
Tracy Singh, Executive Assistant to the CEO and Registrar

**1) Call to Order**

Mark Hillenbrand, CEO and Registrar of the College, called the meeting to order at 3:30 pm.

**2) Quorum**

Quorum was established, as required by section 33(1) of the Bylaws for the College.

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### 3) Welcome, Territory Acknowledgment and Introductions

Mark Hillenbrand, CEO and Registrar of the College, acknowledged the meeting College of Social Workers is located on the traditional, ancestral and unceded territory of the x̄w̄m̄əθk̄w̄əȳ əm (Musqueam people). Further, this acknowledgment, gratitude and respect extends to all the First Nations communities on whose traditional territories the British Columbia College of Social Workers builds relationships and conducts business.

### 4) Approval of Draft Agenda

The presentation agenda was amended as suggested and approved.

### 5) Approval of Minutes

The draft minutes of the 2019 AGM were approved as presented.

### 6) Chair's Report

Chair of the Board, Jim Campbell, gave a personal introduction and delivered the Chair's report.

### 7) Registrar's Report

Mark Hillenbrand, CEO and Registrar of the College, gave the Registrar's Report. Reporting on the activities and highlights of 2019.

### 8) Committee Reports

#### a) Registration Committee

Connie Kaweesi, current Registration Committee Chair, reported on the activities of the Committee in the past year. At the end of 2019, there were a total of 5002 registrants as follows:

Registered Social Workers - 5002  
 Registered Clinical Social Workers - 195  
 Registered Non-Practising - 471  
 Registered Provisional – 5  
 Temporary – 3

#### b) Inquiry Committee

Christina Rodrigues, member of the 2020 Inquiry Committee, reported on the activities of the Committee for the year ending December 2019.

- 28 Complaints were made in 2019
- 115% increase from 2018
- 4 new Complaints were dismissed by the Registrar
- 1 Registrant was issued a complaint resolution agreement
- 6 files are under investigation

dcep	Chair
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- 14 files are under preliminary assessment
- 3 files were deemed satisfactory conduct

**c) Discipline Committee**

Cheney Cloke, the Vice-Chair of the Board, reported on the activities of the Committee for the year ending December 2019. No Citations were issued and thus, there were no hearings held during the 2019 year.

**d) Registration Appeals Committee**

Registrar, Mark Hillenbrand, reported on the activities of the Committee in the past year. There were no requests for review brought to the Registration Appeals Committee in 2019.

**e) Quality Assurance Committee**

Antoine Coulombe, member of the 2020 Quality Assurance Committee, reported on the activities of the Committee for the year ended December 2019.

The following statistics were reported:

- Of the total number of Registrants on October 31, 2019, 88.4% of those registrants submitted CPD hours on time and prior to October 31.
- 4 requests were received to waive 2018-2019 CPD hours
  - Of the 4 requests all 4 received full waivers

**f) Policy Committee**

Board Chair, Jim Campbell presented a description of the Policy Committee and the work that has been done so far with plans for the future.

**g) Finance Committee**


In the absence of the Chair of the Finance Committee, Vice-Chair of the Board, Cheney Cloke, reported on the results of the financial audit and presented the audited financial statements for the year ended December 31, 2019.

**h) Indigenous Committee**

The Chair of the Indigenous Committee, Ruth Kenny, reported on the activities of the Committee for the year ended December 2019.

**9) Adjournment**

Business matters of the AGM concluded and were followed by a brief question and answer period. Mark Hillenbrand, CEO and Registrar of the College, adjourned the meeting at 4:37 pm.

	Chair
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