

**BOARD MEETING
DRAFT - MEETING MINUTES**

Meeting No. 71

Date: January 16, 2021

Place: Zoom Videoconference

Members Present via Videoconference:

Sonia Andhi Bilkhu	Christina Rodrigues
Selena Bateman	Amy Rosborough
Cheney Cloke	Natalie Shorten
Denese Espeut-Post	Sandra Wilson
Ann Joseph	

Regrets:

Jim Campbell
Ellice Daniel

Staff in Attendance:

Registrar Mark Hillenbrand
Executive Assistant to the Registrar Tracy Singh

Guests:

Sonya Pighin

1) Call to Order

Denese Espeut-Post, Chair of the Board called the meeting to order at 9:03 am and welcomed members and staff to the meeting. Registrar Mark Hillenbrand opened with the following land acknowledgment.

2) Acknowledgement of Traditional lands

We acknowledge that the office of the BC College of Social Workers is located on the traditional, ancestral and unceded territory of the x̣ẉməθḳẉəỵəm (Musqueam people). Further, this acknowledgment, gratitude and respect extends to all the First Nations communities on whose traditional territories the British Columbia College of Social Workers builds relationships and conducts business.

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Chair Denese Espeut-Post shared a suggestion for acknowledgement sharing amongst Board members at meetings which would include sharing some personal family heritage.

3) Welcome

- a. Introductions and Brief check-in
- b. Re-elected Board Members
 - i. Sonia Andhi Bilkhu, RSW
 - ii. Christina Rodrigues, RSW
- c. New Board Members
 - i. Ann Mary Joseph, RSW
 - ii. Amy Rosborough, RSW

Newly appointed Public Board member, Sonya Pighin was in guest attendance for the introductions portion of the meeting.

4) Approval of Agenda and Time Keeping

The members of the Board considered the draft agenda.

Motion 2021.1.1: To accept the draft agenda as amended. Motion made by Chair Denese Espeut-Post. Board member Christina Rodrigues seconded the motion. Motion accepted.

Motion 2021.1.1 was adopted.

5) Approval of Minutes

The members of the Board considered the draft minutes of the meeting held on November 14, 2020.

Motion 2021.1.2: To accept the draft minutes of the Board Meeting held on November 14, 2020 as amended. Motion made by Chair Denese Espeut-Post. Board member Sonia Andhi Bilku seconded the motion. Motion accepted.

Motion 2021.1.2 was adopted.

6) 2021 Executive Committee Selection Consensus Process

- i. Chair – Denese Espeut-Post - acclamation
- ii. Vice Chair – Sonia Andhi Bilku, RSW - acclamation
- iii. Finance Committee Chair – Natalie Shorten - expression of interest

Board member Natalie Shorten was unanimously selected as Finance Committee Chair.

7) Board Member Code of Conduct

- i. College Policy Excerpts
 - 1. 1.3.2 Board Member Code of Conduct
 - 2. 1.3.3 Board Member Expectations
 - 3. 1.7 Conflict of Interest
 - 4. 1.8 Confidentiality

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Chair Denese Espeut-Post overviewed the Board Member Code of Conduct highlighting key points which serve as a framework for this year to create and ensure a safe space. Board member Sonia Andhi Bilku continued the discussion with the reminder to strive for continuous intention of respect for other.

i. New Board Member Orientation Discussion, January 23, 2021, 9:00 am

Discussion will take place what it means to sit on a Board, presented by Chair Denese Espeut-Post and Registrar Mark Hillenbrand. All Board members welcome to join.

8) BC Health Regulators Mary Ellen Turpel-Lafond's Briefing on In Plain Sight

- a. Summary of briefing
- b. Board Member Volunteer to develop and present summary report
 - 1. In Plain Sight, Addressing Indigenous-Specific Racism and Discrimination in BC Health Care, Summary Report November

Chair Denese Espeut-Post sought Board member volunteers to work to develop and present a summary of Mary Ellen Turpel-Lafond's Briefing to the larger group next meeting.

- The main task is to review the report on one's own or partnered to enable a more fulsome understanding of the report and subsequently present that summary to the group.
- Board members Amy Rosborough and Cheney Cloke have expressed interest for this project.

9) Report from the Chair

Chair Denese Espeut-Post shared updates and highlights since the last Board meeting.

- a. Update on Crown Agencies and Board Resourcing Office (CABRO) Public member appointee.

Sonya Pighin has been appointed for a one-year term expiring December 31, 2021.

Natalie Shorten has been re-appointed for a two-year term expiring December 31, 2022.

b. Additional Board Meetings

- i. February 20
- ii. April 17
- iii. August 7
- iv. October 16

The addition of shorter length meetings is to enable more effectiveness in meetings overall.

- c. Annual Priorities

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Chair Denese Espeut-Post set out her goals for the year to ensure accountability in her role as Chair of the Board.

1. Policy Review. Would like to see this Committee active
2. Identification of strategic objectives. Continue to build on this work and keep moving forward.
3. Registrar Mark Hillenbrand's Performance Review Completion
4. Bylaw review and revision

10) Strategic Planning

a. Strategic Planning Next Steps

Chair Denese Espeut-Post provided an overview of the 2020 Strategic Planning Areas power point. Narrowing down the priorities is where the Strategic Planning process left off. The focus is to choose the key goals to accomplish over the next two years.

Chair Denese Espeut-Post was looking for confirmation to move forward with facilitator Grace McKeown to take us through these next steps and stages.

Consensus was reached to continue to the next steps process with Grace McKeown.

11) Report from the Registrar

a. San'yas Training

Registrar Mark Hillenbrand provided an overview of the training, which is online and self-directed. Once completed, we will all come together as a group for a facilitator led de-brief.

b. Modernization of the Provincial Health Profession Regulatory Framework

BC health regulators are holding an online education symposium which is open to all Boards and staff members.

12) Other Business

a. Board Training and Education remainder of 2021

i. ASWB – current dates

1. March 25-26, 2021 New Board Member Training – Virtual
2. April 29, 2021 Governance as Leadership – Virtual
3. April 29 – May 1, 2021 Education Conference – Virtual
4. June 9, 2021 Board Chair Training – Virtual
5. June 10 – 11, 2021 New Board Member Training – Virtual
6. August 19 – 21, 2021 New Board Member Training – Virtual
7. November 18 – 20, 2021 Annual Delegate Assembly New Orleans, LA, USA

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13) 2021 Committee List

- a. Committee Chair Meeting – January 30, 2021 9:00 am to review
 - i. Committee Terms of Reference
 - ii. Committee Chair Expectations Policy Excerpt
 - a. Board Policy 1.4 Board Committees and Task Forces
 - b. Board Policy 1.4.5 Responsibilities of Board Committees and Task Forces
 - c. Board Policy 1.4.6 Expectations of Board Committee and Task Force Members
 - d. Board Policy 1.8 Confidentiality

The majority of Committees have now been finalized.

Motion **2021.1.3**: Chair Denese Espeut-Post made motion to approve the Committee lists as discussed. Motion accepted.

Motion 2021.1.3 was adopted.

14) Future Meetings and Event Dates

- a. 2021 Board Meeting Dates
 - i. February 20
 - ii. March 13
 - iii. April 17
 - iv. May 7 Annual General Meeting
 - v. June 19
 - vi. August 7
 - vii. September 11
 - viii. October 16
 - ix. November 20

15) Anti-Racism Statement

Registrar Mark Hillenbrand expressed desire for assistance from Board members to go over the draft to come to a consensus to finalize this statement.

The Process for this includes the creation of a next draft to then be forwarded to the Indigenous Committee for consensus that the draft is on the right track which will then come back to the Board.

16) Recognition of Departing Board Members and Exit Interviews

Board member Sonia Andhi Bilku brought for discussion the need for a formal process for departing Board member recognition and exit interviews.

17) Safety in the Boardroom

Board members agreed to the need of establishing psychological and cultural safety in Board meeting setting.

18) Meeting Adjournment

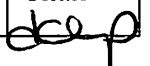
The meeting adjourned at 12:26 pm.

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Action Item List

Topic	Action	Member / Staff
Mary Ellen Turpel-Lafond's Briefing on In Plain Sight	Review and summarize the report.	Amy Rosborough Cheney Cloke
Health Mary Ellen Turpel-Lafond's Briefing on In Plain Sight	Strong recommendation for everyone to read full report.	All Board and Staff
Strategic Planning Working Group	To facilitate the setup of a working group and email volunteers.	Mark Hillenbrand, Christina Rodrigues, Ann Joseph, Selena Bateman, Grace McKeown
San'yas Training	Send an email, include briefing note. Response back choosing module or that course taken.	Tracy Singh to all Board members All Board members
Policy Committee Composition	Deciding who will join. Discussion. Send an email to check interest.	Amy Rosborough Sandra Wilson. Tracy Singh to Ellice Daniel and Jim Campbell Cheney Cloke could join this Committee if need be.
Chairs Confirmation	Committee chair confirmation email.	Mark Hillenbrand to Committee chairs.
Anti-Racism Statement	Working group to collaborate to finalize statement. Reach out to Jenny Morgan.	Mark Hillenbrand, Denese Espeut-Post and Sandra Wilson Sandra Wilson
Service Recognition	Formulize Board recognition process.	Mark Hillenbrand to research departing gift options.
Exit Interviews	Acquiring feedback from departing members.	Mark Hillenbrand to obtain example of exit interviews
New Board Orientation	Send link to new Board orientation	Mark Hillenbrand to all members

Chair



Decision Summary

Motion #	Motion	Decision
Motion 2021 1.1	To accept the Agenda as amended.	Adopted
Motion 2021 1.2	To accept the draft minutes of the Board Meeting held on November 14, 2020 as amended.	Adopted
Motion 2021 1.3	To accept the Committee lists as discussed.	Adopted

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